**Padbury Parish Council**

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4th November 2021

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council meeting will be held at the Springfields Pavilion on Tuesday 9th November 2021 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

*Pam Molloy*

Pam Molloy, Parish Clerk

# **AGENDA**

## Review of Council workings

## Members to discuss/resolve document circulated on 26/10.

## Election of Chairman

Nomination and election of Chairman, followed by the signing of Acceptance of Office.

## Election of Vice Chairman (if necessary)

Nomination and election of Vice Chairman, followed by the signing of Acceptance of Office.

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on the 12th October 2021 - Copy attached PPC/05/21-22.

## To receive updates from Buckinghamshire Councillors

## A413 crossing

## Repairs to Ox Lane

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Councillor Burton to provide an update. Members to resolve the following items: -
  + Members to resolve architect to be appointed
  + Members to resolve tree surgeon to be appointed – quotes circulated 3/11: (a) £800, (b) £1050 or (c) £1150 + VAT
  + Members to review specification
  + Members to resolve VAT advise - £275/hour (2 hours required)
* Section 106 funding – Further queries raised, await response.
* Subsidence claim for the pavilion – Members to resolve whether to make a claim. Councillor Burton to update following site visit by builders.
* Play area lease – Land Registry have advised February 2022.
* Play area, two new items of equipment/refurbishment of rocking horse – Funding has been confirmed and order placed.
* Members to review/resolve the hire costs for the pavilion and sports field.
* Resident complaint received regarding footballs going into their property. Members to review possible options. Clerk to update.

## Planning

9.1 New applications since last meeting:

* 21/04148/APP – Householder application for internal alterations and the addition of two rooflights and a vent to the existing rear outbuilding – College Farm, Main Street
* 21/04149/ALB – Listed building application for internal alterations and the addition of two rooflights and a vent to the existing rear outbuilding – College Farm, Main Street
* 21/04267/ALB - Listed building application for repairs to north gable end timber frame and provision of French drain around building perimeter – The Ramblers, Main Street

9.2 Decisions made by Buckinghamshire Council:

* None

9.3 Awaiting determination by Buckinghamshire Council: Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street.
* 20/04282/ALB – Removal of existing white paint from internal timber beams (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Alterations to boundary treatment at front and rear of property to include removal of finials and paint from existing front palisade fence, removal of woven willow fence panel from rear garden and replacement with 1.2 metre post and rail fence with wire behind (retrospective) - The Ramblers, Main Street
* 21/01493/APP – Single storey extension to east elevation – Low Farm, Thornborough Road
* 21/00755/APP – Replacement of 7 windows – 24 Old End
* 21/00756/ALB – Replacement of 7 windows – 24 Old End
* 21/03135/APP – Variation of condition 2 relating to 18/04100/APP (create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents). Plan numbers to be updated to the Highways approved plans for condition 2.
* 21/03402/APP - Householder application for demolition of an existing garage, erection of a two-storey rear extension - Tudor Cottage, Old End
* 21/03480/APP – Two storey rear extension, first floor front extension, attached open car port and garden store and garage conversion with associated internal and external works – The Well House, Lower Way

## Finance

10.1 Account Balances: The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £35,121.90 (as at 31st October 2021)
* Barclays savings account ending 970, £18,436.48 (as at 31st October 2021)
* Barclays Millennium Wood account ending 198, £15,864.39 (as at 31st October 2021)

10.2 Payments:

Paid between meetings:

* None

Payments to be agreed at meeting:

* P Molloy - £376.32 - October salary. Cheque 102246
* P Molloy - £66.18 - Expenses (printer ink, mobile top up, cleaning materials, paint and brushes). Cheque 102246
* R Gough – £45 – October caretaking costs. Cheque 102247
* R Gough - £120 – Mowing playing fields 16/9 to 22/10. Cheque 102247
* Wave - £47.05 – Pavilion water, 15/7/21 to 14/10/21. D/Debit 29/10/21.
* Chandler Ray Solicitors - £214 (£145 + £29 VAT + £40 fee) – Registration of playground lease. Cheque 102248
* Churches Fire - £163.14 (£135.95 + £27.19 VAT) – Pavilion fire extinguisher service. Cheque 102249
* BMKALC - £60 – Demystifying Planning training. Cheque 102250
* BMKALC - £38 – Councillor Skills training. Cheque 102250

10.3 Income:

* £329.64 – Tennis club rent and electricity charges
* £350.00 – Football club rent
* £48.00 – Pump advertiser

10.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 31st October 2021.

10.5 Draft budget for year 2022-23 – Members are asked for comments on the draft budget circulated on 4/11. Members to review/resolve annual rents for the football club and tennis club.

10.6 Review Asset Register – Members to resolve the following items to be added: hoover (£55), battery charger (£49.67) and 3 new poles (£906).

## Other Parish Council Business

* Speed Indication Displays – Two prototypes arrived from Germany. Clerk to update.
* EWR Parish Council Compound Visit – Councillors Dickens, Burton and Green have agreed to attend. Awaiting date – chased again on 3/11.
* Councillor Morris to advise if Village Hall agree to a Tommy statue being fixed to the outside wall. Members to resolve which statue to order.
* Members to resolve the following training courses: New Councillor Training (D Green) and Tenders & Contract Management (P Burton).
* Email 12/10 - Introduction to the Town and Country Planning Association. Membership normally priced at £110.00 per year, £90.00 for the first year – Members to resolve if wish to sign up.
* Play around the parishes – Members to resolve if required in 2022, cost £381.
* Email 1/11 - Devolution Uplift 22/23. Members to resolve if wish to continue with devolved services.
* Queens Jubilee event 5/6/22 – Clerk to update.
* Members to resolve the purchase of a Christmas tree.
* Email 29/10 - Alice Bessie Potter Trust – Members to resolve the nominations of Trustees, Tony Picketts and Kevin Hodges until 2025.
* BMKALC email 2/11 - Policy Consultation Briefing - Environmental Permitting Regulations (DEFRA Consultation). Consultation ends 25/11/21.
* Bus shelter – Two quotes required for insurance. Insurers will settle on a like for like basis, they will not do betterment. Clerk to update.
* Resident request for a shed/cabin behind the Pavilion and to connect into the water and electricity. Would pay rent and bills. Members to resolve.

## Meetings

## Alternatives to the Oxford Cambridge Arc – Wednesday 17/11/21 (cost £20)

## BMKALC Parish Liaison Meeting – Wednesday 19/01/22

## NBPPC - Wednesday 26/01/22

## Winslow and Villages Community Board – 22/02/22

## Maintenance/Environmental issues

* Jobs around the village – Updated job list circulated 3/11.
* Greener Padbury Group – Update circulated 3/11. Members to resolve the following:
  + Terms of Reference (copy attached with agenda)
  + Who appoints the consultant for the field assessment
  + Who appoints the consultant to complete the management plan
  + Permission to run holiday activities in the woods during February half term and Easter holidays – as email dated 3/11

## Buckinghamshire Council

* Crossing on the A413 – Construction dates are currently suspended until further notice. Requested an update on 1/11, await response.

## Highways

* Traffic Calming Measures – Application completed 3/10 for a feasibility study.
* Footpaths around Springfields due to be done in Spring 2022.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

14th December 2021